Reference & Online Services Meeting

September 6, 2023

Recording

Partner spotlight presentation - Pam Cote | Senior Director of Curriculum and Training, Barbara Bush Foundation & Kristen Walter, World Reader

Fantastic presentation on their literacy resources! Please see presentation slides and view the recording for details.

- ReadLife Bookshelf/BookSmart reading platform. App works on all devices.
 - BookSmart (worldreader.org)
 - o Learning Resource Center https://learningcenter.barbarabush.org/readlife

DLC Team Updates



- Enterprise upgraded in August with a new look to the <u>catalog</u>! Kids' Catalog, Library of Things, and "Suggested By Us" book lists, oh my!
- Capital School District joining DLC starting with the Middle & High School this fall; elementary schools to follow in January.
 - o NCC VoTech Schools & Community Education Building, Wilmington are in now
 - Some schools will start transit in October
- Auto Renewal of eligible library materials has begun as of September 1st! Please see this web page for more info: <u>Auto Renewal Delaware Libraries</u> and/or visit the <u>Consortium site</u> for marketing materials.
- Questions or issues with the catalog? Please email helpdesk@lib.de.us.

Librar an Delaware

Ask a Librarian Delaware Stats & Such

<u>Monthly statistics</u> - **Number of tickets**: **385** (351 tickets from last year; 239 tickets in 2021). Text/SMS - 67; Voicemail messages * - 8



Chatbot tickets created - 2 (out of 404 "Chatbot Sessions"—getting some usage!)

*Reminder: The voicemail messaging is just that! There is no actual phone connected to the number, so no one can answer it. Patrons can leave a message and we'll get back to them as soon as possible.

Our turnaround response time for incoming tickets was just under 12 hours. Amazing!
Thank you for your quick responses and attention to your library's queue!



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- Monthly Reports are uploaded on the Ask a Librarian Delaware Staff Support Site
- Thirty (30) quality of service survey responses this past month; **29** received 4/4 excellent service rating, one from an author solicitation received a 2/4 no explanation/comment in survey (guess he didn't like the answer that his book would be considered but not necessarily added to the catalog).

Miscellaneous Updates/Reminders

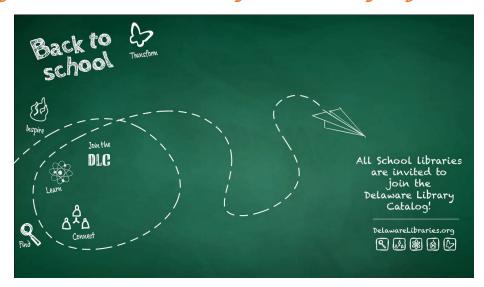
- DDL IT is working on issues regarding access to MasterFile Premier & NoveList (EBSCO products). In the meantime, please see PDF with instructions on how to access.
- September is <u>Library Card Sign up month</u>! Please encourage everyone you encounter to get a library card!
- Please continue to submit eMedia requests to me either directly to my email, or through helpdesk@lib.de.us or colldev@lib.de.us

Next Reference meeting — October 4, 2023 at 11:30am with guest presenters from the DE Division of Small Business, Laura Swain & Anastasia Jackson.

Please register through LibCal to receive the meeting link and reminder email: <u>Reference & Online Services Meeting - LibCal - Delaware Libraries.</u>

Please <u>email me</u> any topics or partner spotlight you'd like presented at a future Reference meeting.

Thank you & have a wonderful month of September!



P.S. Check out all the new zoom backgrounds on the **Consortium Site!**



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More Reminders... (not mentioned in meeting)

- Please feel free to use the <u>Reference listsery distribution email</u> to reach out to your colleagues, share information, or ask for assistance with an AaLDE ticket or other reference/research question.
- Unite Delaware form on <u>Ask a Librarian Delaware patron portal page</u> & <u>delawarelibraries.org pages</u> for patron self-referral or staff entry.
 - o please <u>email me</u> if you'd like to sign up to participate to represent your library or need more information.
 - Flyer on <u>Consortium Site</u> please share on your websites, social media, community boards, etc.

Other Helpful Resources and/or LibGuides:

- Internal questions, please email <u>helpdesk@lib.de.us</u>;
- Patron questions, please refer them to Ask a Librarian Delaware.
- https://consortium.lib.de.us/ The DLC Consortium is your "one-stop shop" for information and marketing materials for the available resources and services Delaware Libraries offers. Password protected. Please reach out to design@lib.de.us for access.
- Reference CORE Professional Development for Delaware Library Staff LibGuides
- <u>Delaware Libraries website</u> **Services tab** patrons can make an <u>appointment to schedule</u> a 30-minute phone consultation for either job seeking or social services/basic needs assistance.

Reference Training/Professional Development

- There are many training resources available on the <u>Professional Development LibGuide specifically for Reference staff</u>. Please review them on a regular basis.
- For specific Ask a Librarian training, visit the <u>Ask a Librarian Delaware Support Site page</u> or <u>email Missy Williams</u> to set up 1:1 training.
- Please remember to email <u>profdev@lib.de.us</u> with any training questions or issues. Jaclyn Hale will respond as quickly as possible.

Professional Development Reference Team Recruitment

- We have a small team dedicated to updating and creating training tutorials and videos for staff and patrons, as well as helpful handouts.
- We'd love to have your creativity and expertise! If you are interested in joining our team, please <a href="mailto:ema
- We meet every other month.
 - Next meeting scheduled for Sept 21st at 2pm. Please <u>email Missy Williams</u> for the zoom meeting link
- There are other Professional Development Teams; please see this <u>LibGuide</u> for more information and/or email <u>profdev@lib.de.us</u> with any questions.

