



Delaware Center for Justice and Read Aloud Delaware work collaboratively to recruit new volunteers most of which facilitate the RIRO Program within DOC facilities.

1. Interested volunteers should complete the RIRO Volunteer Interest Form, indicating which facility, Howard R. Young Correctional Institution (HRYCI) or Baylor Women's Correctional Institution (BWCI) is their preferred volunteer site.
2. DCJ Program Coordinator will forward the volunteer the DOC Security Clearance Application for completion. Volunteers are responsible for returning completed forms to DCJ Program Coordinator for further processing. Facility contacts will notify DCJ Program Coordinator of the status of a volunteer's application within 72-hours.
3. If approved by DOC, volunteers must attend a short security briefing at the facility in which they intend to volunteer. DCJ Program Coordinator will work with personnel at each facility to coordinate and schedule volunteers for the briefing.
4. Following the briefing, DCJ Program Coordinator will schedule volunteers for a virtual RIRO volunteer orientation to orient volunteers to the program.
5. Volunteers shadow a site lead, DCJ Program Coordinator, or a seasoned program volunteer prior to facilitating a recording day/session on their own.
6. Volunteers are ready for action!

Some other things to note...

- ✓ DOC Security Clearances are valid for one year. Thus, each year, before the expiration date, every volunteer must complete another DOC Security Clearance Application form and attend a new security briefing before they will be permitted to reenter the facility. Volunteers will be notified by the DCJ Program Coordinator when the expiration date of their clearances is approaching and will help to facilitate the reapplication process with DOC
- ✓ Volunteer scheduling at each facility for RIRO reading/recording sessions is maintained by the Read Aloud volunteer site lead. In the absence of a site lead, Read Aloud DE and DCJ Program Coordinator are responsible for coordinating and scheduling volunteers.

QUESTIONS? CONTACT US!